

ADD SECTION 18.7 TO EXISTING SUBDIVISION REGULATIONS

SECTION 18.7: MINIMUM ANNEXATION STANDARDS AND PROCEDURES

- a) **Review by Planning Commission:** A request by for annexation of property into the corporate limits of Folsom will be reviewed by the Planning Commission before being forwarded, with a recommendation, to the Board of Alderman.
- b) **Documentation to be Included with Request:** The request for annexation by the property owners or residents must be accompanied by the following information and documentation from those requesting the annexation. (If the information is not complete, the Village may not be able to complete the annexation procedure.)
1. A signed petition for annexation which describes the annexation boundaries as a legal description along with the proper survey, plat, or map.
 2. The petition signed by at least 51% of the property owners of the property to be annexed, at least 51% of the registered voters in the area to be annexed, and signatures representing at least 25% of the assessed land value of the area to be annexed. Such signatures must be accompanied by the signees' physical and mailing addresses and the property assessment number of each parcel of land to be annexed.
 3. Such information and the petition should be submitted to the Village at least 10 14 days before the date of the Village of Folsom Planning Commission meeting.
 4. The propertyowners and/or the Village Zoning Commission must request that an appropriate zoning classification be assigned to all property being annexed at the time of such annexation.
- c) **Public Hearing to be Held:** The Planning Commission may only vote on a recommendation for annexation after a public hearing has been duly advertised and conducted. At least one advertisement in a newspaper of local circulation must be printed at least 2 days in advance of the public hearing before such hearing is held. The public should be invited to attend and to make comment. The Planning Commission may hold a second public hearing if needed.
- d) **Recommendation by the Planning Commission:** After the public hearing is held and all proper information submitted to the Village by the petitioners, the Planning Commission shall vote to recommend or not recommend the annexation to the Village Board of Alderman. A recommendation may be accompanied by conditions set forth by the Planning Commission. Such recommended conditions may include the need for

the petitioners to make changes or upgrades to the streets and utilities in the annexed area before annexation can take place. All recommendations on the annexation shall be forwarded to the Board of Alderman so that they may review the matter, which must be voted upon as an ordinance amending the corporate boundaries and the zoning map of record.

e) **Notices to the Public after Annexation:** If the annexation request is voted upon favorably by the Board of Aldermen and the annexation petition is approved by the Parish Assessor and Registrar of Voters, then the following parties (at a minimum) will be notified about the annexation:

- FIRE DEPARTMENT
- POLICE DEPARTMENT
- 911 COMMUNICATION DISTRICT
- ELECTRIC COMPANY PROVIDER
- GAS PROVIDER
- CABLE PROVIDER
- PHONE COMPANY
- PARISH SHERIFF'S OFFICE
- SCHOOL BOARD

AMEND VILLAGE OF FOLSOM ZONING ORDINANCE TO ADD SECTION 18.407

18.407 An annexation that is approved by the Board of Aldermen, as per Section 18.7 of the Subdivision Ordinance, shall be recognized by the Village Zoning Commission as a legal amendment to the official Zoning Map of the Village. Such Zoning Map shall be adjusted to reflect the newly annexed area and its zoning classification(s).

VILLAGE OF FOLSOM
Information for Proposed Annexation

1. General description of property to be considered for annexation:
(Location)

2. Number of acres involved: _____

3. **Present** use or uses of property: _____

4. **Proposed** use or uses of property: _____

5. Zoning classification(s) requested for proposed annexation:

6. Number of existing residential units/commercial structures in proposed area to be annexed:

-Existing single family structures: _____

-Existing multi-family structures: _____

-Existing multi-family housing units: _____

-Existing commercial structures: _____

7. Existing services and infrastructure in area requesting annexation:

WATER

- a) What type(s) of water system serves the area?

- b) Who owns and maintains the system?

- c) What are the minimum and maximum size water lines in area (on public right-of-way)?

SEWER

- a) What type of sewer system serves the area?

- b) Who owns and maintains the system?

- c) What are the minimum and maximum size sewer lines in area (in public right-of-way)?

STREETS

- a) Approximately how many linear feet of street/road is in the area?

- b) Who maintains the streets?

- c) What is the present street right-of-way width?

- d) Are any streets less than 50 feet in width (r.o.w.)?

- e) With what material are the streets paved? (may check more than one below):
 - _____ concrete
 - _____ gravel
 - _____ dirt
 - _____ asphalt
 - _____ other

LIGHTING

- a) Is there any street lighting in area? _____
- b) Who maintains street lighting? _____

SANITATION

- a) How is garbage and trash collection now handled?

8. What are the major streets presently used for vehicular access to the area?

9. Are any new streets proposed to be built for access to the area? _____

10. If public water and sewer service is not available in any or all parts of the area under consideration, how will these services be paid for and by whom?

11. Is a map indicating the location and boundaries of the proposed annexation attached here? _____ If not, please attach one.

12. What portions of the proposed annexation are contiguous with present Village of Folsom boundaries?

13. Please attach a petition and legal description of the area that you would like to annex.

Name and phone number of each person requesting annexation. (Or attach a list.)

NAMES

PHONE NUMBERS

_____	() _____
_____	() _____
_____	() _____
_____	() _____

**Business Classifications
No./Basis of Tax**

Table No./Basis of Tax

Business Classifications

Table

Mobile home park	1 Gross Sales
Mobile home rental	1 Gross Sales
Mobile home repairs	1 Gross Sales
Mobile phone	5 Gross Receipts
Modeling agency	1 Gross Sales
Monogramming	1 Gross Sales
Mortgage broker	4 Gross Commissions
Mortgage company	3 Gross Loans
Motel	Flat Fee-\$2/rm+retail
Motor freight line	1 Gross Sales
Motor vehicle carrier-freight	1 Gross Sales
Motor vehicle carrier-passengers	1 Gross Sales
Motor vehicle dealer	1 Gross Sales
Motor vehicle dealer-wholesale	2 Gross Sales
Motor vehicle rentals	1 Gross Sales
Motor vehicle repainting shop	1 Gross Sales
Motor vehicle repair shop	1 Gross Sales
Motor vehicle storage business	1 Gross Sales
Movie theatre	1 Gross Sales
Moving business	1 Gross Sales
Music school	1 Gross Sales
Natural gas utility	5 Gross Receipts
Newspaper clipping service	1 Gross Sales
Nurse's registry	1 Gross Sales
Nursing home	Flat Fee-\$2/rm+ 1/3 retail
Oculist	0.1% of Gross
Oil and gas lease broker	4 Gross Commissions
Oil well service	2 Gross Sales
Operation of office building	1 Gross Sales
Operator of coin vending machine	1 Gross Sales
Osteopath	0.1% of Gross
Packing house for meat or fish	1 Gross Sales
Packing service	1 Gross Sales
Palm reading, psychic, etc.	1 Gross Sales
Parking lot	1 Gross Sales
Pawnbroker	1 Gross Sales (\$300)
Peddler	Flat Fee-\$200
Peddler-produce	Flat Fee-\$100
Peddler-seafood	Flat Fee-\$100
Photo lab	1 Gross Sales
Photographer	1 Gross Sales
Physician	0.1% of Gross
Pinball machine	Flat Fee-\$50
Pool table	Flat Fee-\$20
Postal service, private	1 Gross Sales
Printer	0.1% of Gross
Private investigator	1 Gross Sales
Produce broker	4 Gross Commissions

Professional school	1 Gross Sales
Professional sports	Flat Fee-\$1,000
Pulse rate monitor	Flat Fee-\$20
Race track	1 Gross Sales
Railroad carrier-freight	1 Gross Sales
Railroad carrier-passengers	1 Gross Sales
Real estate broker	4 Gross Commissions
Recreational beach	1 Gross Sales
Recreational club	1 Gross Sales
Reducing salon	1 Gross Sales
Refrigerated locker	1 Gross Sales
Rental management-commission	4 Gross Commissions
Renting immovable property	2 Gross Sales
Renting movable property	1 Gross Sales
Renting movable property-wholesale	2 Gross Sales
Repair business	1 Gross Sales
Repairs	1 Gross Sales
Restaurant	1 Gross Sales
Retail dealer	1 Gross Sales
Retail sales to farmers	2 Gross Sales
Retail sales to institutions	2 Gross Sales
Riding academy	1 Gross Sales
Rooming house	Flat Fee-\$2/rm+retail
Salvage yard	1 Gross Sales
School, private	1 Gross Sales
Security business	1 Gross Sales
Self defense training	1 Gross Sales
Service business	1 Gross Sales
Shipbuilder	2 Gross Sales
Shoe shine parlor/stand	1 Gross Sales
Sightseeing tours	1 Gross Sales
Sign painting	1 Gross Sales
Sitter service	1 Gross Sales
Skating rink	1 Gross Sales
Slaughterhouse-commission basis	4 Gross Commissions
Special event	Flat Fee-\$250
Sports, professional	Flat Fee-\$1,000
Stable	1 Gross Sales
Steam cleaning business	1 Gross Sales
Steam pressing business	1 Gross Sales
Steamboat/steamship agency	4 Gross Commissions
Stock or bond brokerage	4 Gross Commissions
Storage business	1 Gross Sales
Storage room or landing	1 Gross Sales
Sugar broker	4 Gross Commissions
Sugar factor	4 Gross Commissions
Surety company	1 Gross Sales
Swim club	1 Gross Sales

**Business Classifications
No./Basis of Tax**

Table No./Basis of Tax

Business Classifications

Table

Swimming pool service	1 Gross Sales
Tattooing	1 Gross Sales
Taxicab service	1 Gross Sales
Taxidermist	1 Gross Sales
Telegraph	5 Gross Receipts
Telephone business	5 Gross Receipts
Television, coin-operated	Flat Fee-\$20
Theatre	1 Gross Sales
Tourist camp	1 Gross Sales
Tow truck service	1 Gross Sales
Towboat business	1 Gross Sales
Trailer park	1 Gross Sales
Transportation business	1 Gross Sales
Travel agency	1 Gross Sales
Traveling show	Flat Fee-\$250
Tree service	1 Gross Sales
Truck escort service	1 Gross Sales
Truck wash	1 Gross Sales

Trucking business	1 Gross Sales
Tugboat business	1 Gross Sales
Undertaker	1 Gross Sales
Utility company	5 Gross Receipts
Vehicle escort service	1 Gross Sales
Vending machine operator	1 Gross Sales
Veternarian	0.1% of Gross
Video game	Flat Fee-\$50
Warehouse	1 Gross Sales
Washateria	1 Gross Sales
Watchman agency	1 Gross Sales
Waterworks	5 Gross Receipts
Weight loss business	1 Gross Sales
Wholesale dealer in merchandise	2 Gross Sales
Wholesale dealer in services	2 Gross Sales
Wrecker service	1 Gross Sales
Wrecking yard	1 Gross Sales
Wrestling arena	1 Gross Sales

Special Provisions, Caps or Deductions

Business/Citation

- Boat Dealers (deduction-cap)/47:361(D)
- Commercial Fishermen (no additional permits)/40:940.52
- Contractors (cap and special provision)/47:362(A)
- Hotels/Motels (license per room)/47:359(I)
- Hotels/Motels (more than 1 license/location)/47:346
- Lessors (special provision)/47:362(C)
- Motor Vehicle Dealers (deduction-cap)/47:361(D)
- Nursing Homes (deduction)/47:359(I)
- Pawnbrokers (\$300 minimum)/47:354(D)
- Railroads (special provision)/47:362(D)
- Real Estate Broker (cap)/47:342(7)
- Retail Building Materials Dealers (cap)/47:355(B)
- Service Stations (excise tax deduction)/47:361(A)
- Small Businesses (under \$2,500)/47:354(C) & 355(B)
- Stocks & Bonds, Interstate (deduction)/47:361(C)
- Undertakers (deduction-outside payments)/47:361(B)
- Vending/Weighing Machines (one license)/47:346

Exempted Businesses

Business/Citation

- Agricultural or Horticultural Pursuits/47:360(E)
- Alcoholic Beverage Dealers, Wholesale/47:360(D)
- Banks/47:360(E)
- Blind Persons/47:360(A)
- Broadcasters, Radio & TV/47:360(E)
- Direct Sellers as Peddlers/47:359(C)(2)
- Farmers Cooperatives/47:360(E), and Title 3
- Farmers and their employees/3:493
- Insurance Companies/47:362(E)
- La. Artists & Craftsmen (non-profit shows)/47:360(B)
- Manufacturers Agents/47:359(C)(2)
- Manufacturers/47:360(F)
- Ministers/47:360(E)
- Newspapers/47:360(E)
- Nonprofit Organizations/47:360(C)
- Other Exempted Businesses/47:360
- Sawmills/47:360(E)

For assistance with your Occupational License Tax questions, contact your local tax administrator.

**Business Classifications
No./Basis of Tax**

Table No./Basis of Tax

Business Classifications

Table

Cotton factor business	4 Gross Commissions
Cotton future brokerage	4 Gross Commissions
Counseling service	0.1% of Gross
Crating service	1 Gross Sales
Credit bureau	1 Gross Sales
Custodial service	1 Gross Sales
Dance hall	1 Gross Sales
Day care center	1 Gross Sales
Decorator	1 Gross Sales
Deep sea salvage	1 Gross Sales
Delivery service	1 Gross Sales
Dentist	0.1% of Gross
Detective agency	1 Gross Sales
Dispatcher	1 Gross Sales
Doctor	0.1% of Gross
Dog grooming	1 Gross Sales
Dog kennel	1 Gross Sales
Dog training	1 Gross Sales
Drag strip	1 Gross Sales
Drilling service	2 Gross Sales
Driving school	1 Gross Sales
Drug store	See RS 47:359 K
Dry cleaner	1 Gross Sales
Dyeing	1 Gross Sales
Eating establishment	1 Gross Sales
Electric utility	5 Gross Receipts
Electrical engineer	0.1% of Gross
Electroplating service	1 Gross Sales
Elevator repair business	1 Gross Sales
Elevator service business	1 Gross Sales
Employment agency	1 Gross Sales
Engineer	0.1% of Gross
Engraver	1 Gross Sales
Escort service	1 Gross Sales
Exhibition show	1 Gross Sales
Ferry boat	1 Gross Sales
Film developing	1 Gross Sales
Finance company	3 Gross Loans
Firing range	1 Gross Sales
Flea market participant	1 Gross Sales
Foosball table	Flat Fee-\$20
Football, professional	Flat Fee-\$1,000
Fortune teller	1 Gross Sales
Freezer locker	1 Gross Sales
Freight transportation	1 Gross Sales
Funeral director	1 Gross Sales
Garage	1 Gross Sales
Garbage collection	1 Gross Sale
Gardening service	1 Gross Sales

Golf course	1 Gross Sales
Golf practice range	1 Gross Sales
Grain commission house	4 Gross Commissions
Grain elevator	2 Gross Sales
Grip test machine	Flat Fee-\$20
Grocery store	1 Gross Sales
Gun show	Flat Fee-\$250
Hawker	Flat Fee-\$200
Health club	1 Gross Sales
Heavy equipment dealer	2 Gross Sales
Home health service	1 Gross Sales
Hospital (for profit)	1 Gross Sales
Hotel	Flat Fee-\$2/rm+retail
House moving	2 Gross Sales
Insurance adjuster	1 Gross Sales
Itinerant vendor	Flat Fee-\$200
Itinerant vendor-seafood/produce	Flat Fee-\$100
Janitorial service	1 Gross Sales
Jeweler	1 Gross Sales
Jewelry store	1 Gross Sales
Juke box	Flat Fee-\$20
Junkyard	1 Gross Sales
Kiddie rides	Flat Fee-\$20
Laboratory	1 Gross Sales
Landscaping service	1 Gross Sales
Laundromat	1 Gross Sales
Laundry	1 Gross Sales
Lawn service	1 Gross Sales
Leasing immovable property	2 Gross Sales
Leasing movable property	1 Gross Sales
Limousine service	1 Gross Sales
Lithographer	0.1% of Gross
Livestock auction house	4 Gross Commissions
Livestock auctions	4 Gross Commissions
Lumber broker	4 Gross Commissions
Maid service	1 Gross Sales
Mailing room	1 Gross Sales
Mailing/packaging business	1 Gross Sales
Management training school	1 Gross Sales
Manufacturer's agent	4 Gross Commissions
Massage service	1 Gross Sales
Mechanical engineer	0.1% of Gross
Medical transportation service	1 Gross Sales
Merchandise broker	4 Gross Commissions
Merry go round	Flat Fee-\$20
Messenger service	1 Gross Sales
Miniature golf link	1 Gross Sales
Mobile home dealer- retail	1 Gross Sale
Mobile home dealer- wholesale	1 Gross Sales